

REPORT OF THE GENERAL PURPOSES COMMITTEE HELD ON 1 JULY 2015

Present: Councillors Tim Mitchell (Chairman), David Boothroyd, Melvyn Caplan and Robert Davis

1. Role of Proper Officer in Respect of Formal Meetings and other Related Constitutional Changes

- (a) As part of the establishment of a Tri-borough Legal Service and the deletion of the post of Head of Legal and Democratic Services it is necessary to review the location of the functions set out in the Constitution previously allocated to the Head of Legal and Democratic Services. These are currently on a temporary basis, allocated to the Tri-borough Director of Law. It is proposed to allocate these to the Chief Executive and authorise him to update the Constitution accordingly.
- (b) Also arising from the review is a need to update Standing Order 57 which sets out those officers authorised to attest the affixing of the Common Seal. We are recommending the Standing Order be amended as set out in the report we considered which is attached as Appendix C.

We recommend:

- (i) That the Council approve the transfer of the existing proper officer functions allocated within the Constitution to the Head of Legal and Democratic Services to the Chief Executive;
- (ii) That Standing Order 57 be updated as set out in the report, attached as Appendix C.

2. Update to Standing Order relating to Statutory Chief Officers

- (a) The Local Authorities Standing Orders) (England) (Amendment) Regulations 2015 require an amendment to Standing Order 51 (7). This is as set out in the report considered by us and attached as Appendix D.

We recommend: That Standing Order 51 be updated as set out in the report attached as Appendix D.

3. Membership of the Licensing Committee

- (a) We considered a report at the request of the Minority Party Chief Whip to replace Councillor Patricia McAllister with Councillor Murad Gassanly on the Licensing Committee. We noted that the Council has agreed to establish a Licensing Committee of 15 members of the Council based on a proportional split of 11 Majority Group members and 4 Minority Group members. The Council has also appointed the members to serve on the Licensing Committee and from time to time agreed changes to the membership.

We recommend:

That Councillor Murad Gassanly be appointed to the membership of the Licensing Committee in place of Councillor Patricia McAllister with immediate effect.

Tim Mitchell, Chairman

Local Government (Access to Information) Act 1972 – Background Papers

- None.